

AGENDA



KAMSACK COMPREHENSIVE INSTITUTE
SCHOOL COMMUNITY COUNCIL
REGULAR MEETING OF COUNCIL

for Tuesday, January 17, 2023
Immediately following the Annual Meeting
Held In Person in the KCI Library or
Join Zoom Meeting ID: _____ Passcode: _____

1. Call to Order
2. Welcome, Treaty Declaration & Introductions
3. Approval of Agenda
4. Minutes
 - |For Approval
 - a. November 15, 2022, Regular Meeting
5. Business Arising from the Minutes
6. Delegation
 - a. April MacDonald, Nutritional Opportunities at KCI
7. New Business
 - a. 2022-23 Activity and Financial Plan
 - |For Discussion & Approval
 - o SCC Activity Plan in Support of SLP
 - o SCC Operations Plan
8. Reports
 - |For Information
 - a. Chairperson Report
 - b. Principal's Report
 - c. Treasurer's Report
 - d. Student Representative Report
 - e. First Nation Representative Report
 - f. GSSD Trustees Report
 - g. Correspondence
 - o PATHWAYS TO A BRIGHTER FUTURE, SCC Parent Conference
Hosted by Light of Christ Catholic School Division – Nov 19, 2022
9. Upcoming Important Dates
 - |For Information
 - a. Feb. 5-11, 2023 - Staff / Teacher Appreciation Week
 - b. March – SCC and Municipal Forum with Board of Education
 - c. March 21, 2023 – SCC Regular Meeting
 - i. Review Constitution
 - ii. School Walkthrough with parents
10. Adjournment

MEETING PACKAGE

SCC INFORMATION SHEET – SUPPORTING SCHOOL LEVEL PLANS (SLP)

Formation of School Level Plans

Every academic year, schools within Good Spirit School Division develop a School Level Plan (SLP) that aligns with the Good Spirit School Division’s Strategic Plan and the Provincial Education Plan.

School Level Plans are developed collaboratively between school-based administrators, teachers and other staff, with input from School Community Councils.

Prior to the beginning of the year, the school sets goals based on the data they receive from Fountas and Pinnell reading assessments, school and division math achievement, school behavioural data and student voice from the Our School survey.

Draft SLPs are to be shared with SCCs in September, prior to being finalized. This provides the SCC an opportunity to provide input, ask questions and learn more about the school’s current performance levels. The School Division values parental input and support through the efforts of the SCCs.

SCC Support of the School Level Plan

School-based administrators provide updates on the SLPs at regular SCC meetings. Through two-way communication, the school and parents are able to focus on a collaborative effort to achieve the School Level Plan goals.

SCCs are encouraged to support the school through a variety of means. Parents are an effective resource for improving achievement; furthermore, parent involvement has a positive effect on students, teachers and schools (Banda, Coleman and Matuszny 2007).

Although not exhaustive, the following are examples in which SCCs can support the SLP:

- Financially support such items as curricular field trips, additional learning resources, equipment or technology that supplement School Division standards, and guest speakers.
- Recruit volunteers for a variety of school activities.
- Sponsor student academic achievement awards.
- Host student/parent engagement evenings, such as reading nights or math nights.
- Host parent workshops such as anti-bullying, internet safety and parenting skills.
- Support school nutrition programs such as “Breakfast for Learning”.
- Support school assemblies to celebrate school successes.

SCC Annual Activity and Financial Plan

SCCs should develop an Annual Activity Plan that supports the SLP. This can be a simple document that lists the SLP goals the SCC has chosen to support, followed by a list of planned activities and an estimate of costs, if applicable, e.g.:

SLP Goal	SCC Activities	Financial Plan
80% of students will be at or above grade level expectations in math	Host two math nights for students and parents	\$500 for refreshments \$200 for childcare

MEETING PACKAGE

KCI School Community Council

2022-23 Activity and Financial Plan

The SCC has prioritized ___ outcomes within the School Level Plan and has developed a series of planned actions to support achievement of those outcomes. The SCC's activity plan and related financial implications are as follows:

SCC ACTIVITY PLAN IN SUPPORT OF SLP		
Priority Area (from SLP)	Activities	Estimated Cost
Total Estimated Activity Costs		

SCC FUNDRAISING PLAN	
Activity	Fundraising Goal

MEETING PACKAGE

KCI School Community Council

2022-23 Activity and Financial Plan

In addition to activities that support the SLP, SCCs also undertake various general operational, communications, public relations and professional development activities funded through the annual operating grant provided by the Board of Education. The SCC's operational plan for the year is as follows:

SCC OPERATION PLAN (Funding to come from \$2,000 grant from Board of Education)	
Activity	Estimated Cost

School Community Councils may use the annual operating grant from the Board of Education for: i. Vehicle expense allowance for events and meetings. ii. Communication and public relations. iii. Conference attendance and professional development. iv. Incidental expenses such as postage and printing.

MEETING PACKAGE

KCI School Community Council

School Community Council Meeting Evaluation

Instructions – please take the time to complete this survey.

This is your opportunity to improve future meetings.

Evaluation Scale – “1” denotes “not at all” and “5” denotes “very much”

Evaluation Item	1	2	3	4	5
Was the agenda of this meeting clear?					
Were you encouraged to contribute?					
Did the atmosphere allow for free discussion?					
Was there enough time for discussion?					
Are you clear on what, if any, decision(s) was reached?					
Are you clear on the next steps being taken?					
Are you clear about who is responsible for taking the next steps?					
Do you think the purpose of this meetings was fulfilled?					
What aspects of this meeting were most appealing?					
What aspects of this meeting were least appealing?					
How did the Council chair conduct the meeting?					
Do you have suggestions for improving future meeting?					

Name (Optional)

Date (MM/DD/YY)